

**BUTLER BOARD OF EDUCATION
38 BARTHOLDI AVE., BUTLER, NJ 07405**

**Notice of Request for Proposal
For Food Service Management Company**

Legal Advertisement

ATTENTION: Food Service Management Companies

The Butler Board of Education is requesting Proposals for school food service management services. The food Service Management Company will provide management services according to United States Department of Agriculture (USDA) regulations and guidelines, as well as all other applicable state and federal laws. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq.

The Food Service Management Company must currently be registered with the New Jersey Department of Agriculture (NJDA) Division of food and Nutrition.

Food Service Management Companies and/or their representatives may submit proposals to:

**Pamela Vargas
Business Administrator
Butler Board of Education
pvargas@butlerboe.org**

The Butler Board of Education reserves the right to accept or reject proposals.

All proposals must be submitted no later than **April 23, 2025, at 10:00 a.m.** All proposals should be delivered in a seal envelope and addressed to **38 Bartholdi Ave., Annex Building, Butler, NJ 07405 Attn: Pamela Vargas, Business Administrator** and be clearly marked: **FOOD SERVICE MANAGEMENT COMPANY PROPOSAL.**

Upon release of this RFP, all proposer communications concerning this document must be directed in writing no later than **4:00 p.m. on April 9, 2025,** to the person listed below:

Pamela Vargas
pvargas@butlerboe.org

SFA will provide responses to Proposer communications within three (3) days of receipt. Each response will be provided to all interested FSMCs at least five (5) days before the proposal due date.